

Officials Day										
All officials must be in place 1 hour before the event starts and must stay until the end of the event.										
Role	Task	Time	Start	End	Session 1	Session 2	Session 3	Session 1	Session 2	Session 3
					Start to 11:30	11:30-13:30	13:30-finish	Start to 11:30	11:30-13:30	13:30-finish
Arena					Club	Club	Club	Name	Name	Name
Meet Director	Coordinate all activity	08:30	17:00		Tallaght	Tallaght	Tallaght			
Assistant	Coordinate officials & Deal with NIA issues	08:30	17:00		Raheny	Raheny	Raheny			
Chief steward	Coordinate Stewards	08:30	16:30		Skerries	Blackrock				
Front door	Prevent hot food in the arena and direct people	08:30	16:00		Bros pearse	Lucan				
Steps to seating	Make sure spectators have wrist bands	08:30	16:00		Lucan	Lucan	Lucan			
Warm up entry	Ensure only athletes and coaches in warm up	08:30	15:00		Ballymun	Raheny	Raheny			
Warm up entry	Ensure only athletes and coaches in warm up	08:30	15:00		Cabinteely	Bros pearse	Cabinteely			
Warm up area	Ensure only athletes and coaches in warm up	08:30	15:00		Bros pearse	Templeogue	Lucan			
Door										
Cash desk	Take entry fee & put on arm bands	08:30	15:30		Clongriffin	Clongriffin	Clongriffin			
Cash desk	Take entry fee & put on arm bands	8.3	15.3		LSA	Donore	MSB			
Cash desk	Take Sump card reading & put on arm bands	09:30	15:30		Crusaders	Crusaders	Crusaders			
Cash desk	Answer queries from the public	08:30	15:30		MSB	MSB	MSB			
Check-in										
Desk	Issue athlete numbers to clubs	08:30	15:30		Blackrock	DSD	DSD		Laura O'Reilly	Tara Delaney
Desk	Issue athlete numbers to clubs					DSD	DSD		Karen O'Mahoney	Lisa Kwik
Desk	Complete check-in sheets	08:30	15:30		MSB	Donore				
Desk	Bring complete Check-in sheets to the office	08:30	15:30		MSB	Donore	MSB			
Desk	Issue athlete numbers to clubs				Ballymun	Templeogue	Lucan			
Photo finish room										
Camera A Operator	Recording of all finishers	09:00	17:30		Lusk	Lusk	Lusk			
Camera B Operator	Recording of all finishers	09:00	17:30		Raheny	Raheny	Raheny			
Admin	Determining Heats, Semis & finals	09:00	17:30		Portmarnock	Portmarnock	Portmarnock			
Admin	Big screen management	09:00	17:30		Crusaders	Crusaders	Crusaders			
Admin	lane changes & DNS management				Raheny	Raheny	Raheny			
Runner	Bring sheets to and from the office	09:00	17:30		Cabinteely	Lucan	Cabinteely			
Runner	Bring sheets to and from the office	09:00	17:30		DSD	DSD	DSD	Adam O'Grady	Adam O'Grady	Adam O'Grady
Medals										
Admin	Present medals and file finish sheets	11:30	17:30			Tallaght	Tallaght			
Timing										
Timer 1	Hand time and time recording on paper	09:00	17:30		Lusk	Lusk	Lusk			
Timer 2	Hand time and time recording on paper	09:00	17:30		Blackrock	Lucan	Lucan			
Finish line										
Chief	Coordinate Finish line	09:00	17:30		Skerries					
Record finishers	Record numbers of finishers in Distance events	09:00	13:30		Clonliffe	Donore				
Record finishers	Record numbers of finishers in Distance events	09:00	13:30		Blackrock	Donore				
Assistant	Athletes in their lanes and face the Photo Fin.	09:00	17:30				Blackrock			
Assistant	Athletes in their lanes and face the Photo Fin.	09:00	17:30				Crusaders			
Starts										
Chief	Coordinate starters	09:00	17:30		Skerries	Donore	Blackrock			
Gun	Start races	09:00	17:30		DSD	DSD	DSD	Joan Shields	Joan Shields	Joan Shields
Assistant	Coordinate athletes on the line	09:00	17:30		Templeogue	Lucan	Crusaders			
Assistant	Organise athletes	09:00	17:30		DSD	DSD	DSD	Gary Crossan	Gary Crossan	Gary Crossan
Track										
Track entry	Let athletes enter the track area	09:00	16:00		Marino	Blackrock	Blackrock			
Manage cut-ins	Manage cones and supervise cut ins	09:30	12:30		Blackrock	Donore				
High Jump										
Admin	Run competition & Record scores	09:00	15:30		Mid Sutton	Mid Sutton	Mid Sutton			
Upright 1	Adjust bar	09:00	15:30		Clonliffe	Clonliffe	Lucan			
Upright 2	Adjust bar	09:00	15:30		Clonliffe	Blackrock	Lucan			
Shot put										
Admin	Run competition & Record scores	09:00	14:30		Crusaders	Crusaders				
Tape	Measure throws	09:00	14:30			Crusaders	Crusaders			
Spike	Mark attempt	09:00	14:30		MSB	Blackrock	MSB			
Judge	Judge toe-board	09:00	14:30		Rathfarnham	Rathfarnham	Rathfarnham			
Outfield	Recover shots	09:00	14:30		MSB	Cabinteely	Lucan			
Call room										
Admin	Run call room and coordinate athletes	09:00	17:00		Tallaght	Tallaght	Tallaght			
Assistant	Assist call room	09:00	17:00		Clonliffe	Clonliffe	Clonliffe			
Assistant	Assist call room	09:00	17:00		Clongriffin	Clongriffin	Clongriffin			
Chaperones										
Call room	Bring athletes from call room to track	09:00	17:30		Clonliffe	Clonliffe	Clonliffe			
Call room	Bring athletes from call room to track	09:00	17:30		DSD	DSD	DSD	Audrey Ferris	Mick Magee	Anita Delaney
Finish line	Bring athletes from the Finish line	09:00	17:30		DSD	DSD	DSD	Etain Gormley	John Moore	Sean McCarron
Finish line	Bring athletes from the Finish line	09:00	17:30		Clongriffin	Clongriffin	Clongriffin			
Referees										
Track	Act as referee for all track events	09:00	17:30		Celtic	Blackrock	Celtic			
Field	Act as referee for all field events	09:00	17:30		Celtic	Blackrock	Celtic			