

Officials Day All officials must be in place 1 hour before the event starts and must stay until the end of the event.									
Role	Task	Time		Session 1	Session 2	Session 3	Session 1	Session 2	Session 3
		Start	End	Start to 11:30	11:30-13:30	13:30-finish	Start to 11:30	11:30-13:30	13:30-finish
Arena				Club	Club	Club	Name	Name	Name
Meet Director	Coordinate all activity	08:30	17:00	Tallaght	Tallaght	Tallaght			
Assistant	Coordinate officials & Deal with NIA issues	08:30	17:00	Raheny	Raheny	Raheny			
Chief steward	Coordinate Stewards	08:30	16:30	Skerries	Blackrock				
Front door	Prevent hot food in the arena and direct people	08:30	16:00	Bros pearse	Lucan				
Steps to seating	Make sure spectators have wrist bands	08:30	16:00	Lucan	Lucan	Lucan			
Warm up entry	Ensure only athletes and coaches in warm up	08:30	15:00	Ballymun	Raheny	Raheny			
Warm up entry	Ensure only athletes and coaches in warm up	08:30	15:00	Cabinteely	Bros pearse	Cabinteely			
Warm up area	Ensure only athletes and coaches in warm up	08:30	15:00	Bros pearse	Templeogue	Lucan			
Door									
Cash desk	Take entry fee & put on arm bands	08:30	15:30	Clongriffin	Clongriffin	Clongriffin			
Cash desk	Take entry fee & put on arm bands	8.3	15:3	LSA	Donore	MSB			
Cash desk	Take Sumup card reading & put on arm bands	09:30	15:30	Crusaders	Crusaders	Crusaders			
Cash desk	Answer queries from the public	08:30	15:30	MSB	MSB	MSB			
Check-in									
Desk	Issue athlete numbers to clubs	08:30	15:30	Blackrock	DSD	DSD	Laura O'Reilly	Tara Delaney	
Desk	Issue athlete numbers to clubs				DSD	DSD	Karen O'Mahoney	Lisa Kwik	
Desk	Complete check-in sheets	08:30	15:30	MSB	Donore				
Desk	Bring complete Check-in sheets to the office	08:30	15:30	MSB	Donore	MSB			
Desk	Issue athlete numbers to clubs			Ballymun	Templeogue	Lucan			
Photo finish room									
Camera A Operator	Recording of all finishers	09:00	17:30	Lusk	Lusk	Lusk			
Camera B Operator	Recording of all finishers	09:00	17:30	Raheny	Raheny	Raheny			
Admin	Determining Heats, Semis & finals	09:00	17:30	Portmarnock	Portmarnock	Portmarnock			
Admin	Big screen management	09:00	17:30	Crusaders	Crusaders	Crusaders			
Admin	lane changes & DNS management			Raheny	Raheny	Raheny			
Runner	Bring sheets to and from the office	09:00	17:30	Cabinteely	Lucan	Cabinteely			
Runner	Bring sheets to and from the office	09:00	17:30	DSD	DSD	DSD	Adam O'Grady	Adam O'Grady	Adam O'Grady
Medals									
Admin	Present medals and file finish sheets	11:30	17:30	Tallaght	Tallaght				
Timing									
Timer 1	Hand time and time recording on paper	09:00	17:30	Lusk	Lusk	Lusk			
Timer 2	Hand time and time recording on paper	09:00	17:30	Blackrock	Lucan	Lucan			
Finish line									
Chief	Coordinate Finish line	09:00	17:30	Skerries					
Record finishers	Record numbers of finishers in Distance events	09:00	13:30	Clonliffe	Donore				
Record finishers	Record numbers of finishers in Distance events	09:00	13:30	Blackrock	Donore				
Assistant	Athletes in their lanes and face the Photo Fin.	09:00	17:30		Blackrock				
Assistant	Athletes in their lanes and face the Photo Fin.	09:00	17:30		Crusaders				
Starts									
Chief	Coordinate starters	09:00	17:30	Skerries	Donore	Blackrock			
Gun	Start races	09:00	17:30	DSD	DSD	DSD	Joan Shields	Joan Shields	Joan Shields
Assistant	Coordinate athletes on the line	09:00	17:30	Templeogue	Lucan	Crusaders			
Assistant	Organise athletes	09:00	17:30	DSD	DSD	DSD	Gary Crossan	Gary Crossan	Gary Crossan
Track									
Track entry	Let athletes enter the track area	09:00	16:00	Marino	Blackrock	Blackrock			
Manage cut-ins	Manage cones and supervise cut ins	09:30	12:30	Blackrock	Donore				
High Jump									
Admin	Run competition & Record scores	09:00	15:30	Mid Sutton	Mid Sutton	Mid Sutton			
Upright 1	Adjust bar	09:00	15:30	Clonliffe	Clonliffe	Lucan			
Upright 2	Adjust bar	09:00	15:30	Clonliffe	Blackrock	Lucan			
Shot put									
Admin	Run competition & Record scores	09:00	14:30	Crusaders	Crusaders				
Tape	Measure throws	09:00	14:30	Crusaders	Crusaders	Crusaders			
Spike	Mark attempt	09:00	14:30	MSB	Blackrock	MSB			
Judge	Judge toe-board	09:00	14:30	Rathfarnham	Rathfarnham	Rathfarnham			
Outfield	Recover shots	09:00	14:30	MSB	Cabinteely	Lucan			
Call room									
Admin	Run call room and coordinate athletes	09:00	17:00	Tallaght	Tallaght	Tallaght			
Assistant	Assist call room	09:00	17:00	Clonliffe	Clonliffe	Clonliffe			
Assistant	Assist call room	09:00	17:00	Clongriffin	Clongriffin	Clongriffin			
Chaperones									
Call room	Bring athletes from call room to track	09:00	17:30	Clonliffe	Clonliffe	Clonliffe			
Call room	Bring athletes from call room to track	09:00	17:30	DSD	DSD	DSD	Audrey Ferris	Mick Magee	Anita Delaney
Finish line	Bring athletes from the Finish line	09:00	17:30	DSD	DSD	DSD	Etain Gormley	John Moore	Sean McCarron
Finish line	Bring athletes from the Finish line	09:00	17:30	Clongriffin	Clongriffin	Clongriffin			
Referees									
Track	Act as referee for all track events	09:00	17:30	Celtic	Blackrock	Celtic			
Field	Act as referee for all field events	09:00	17:30	Celtic	Blackrock	Celtic			